



PARISH PASTORAL COUNCIL MEETING MINUTES

February 26, 2009

Saint Paul the Apostle Church

ROLL CALL: Sue Hassenbein, Chairperson, Jack Marino, Vice-Chairperson, Jenifer Coffroth, Brian Kelly, Christine DeFluri, Todd Gardner, Rich Grimes, Pat Krall, Carol Long, and Larry Warner

EXCUSED: Mike Battistelli, Joe Viozzi

EX OFFICIO PRESENT: Father John J. Peck, O.S. B.

RECORDER: Pat Krall

OPENING PRAYER SERVICE was led by Richard Grimes

PARISHIONER INPUT: Margaret Connor and Mary Kreider of the Council of Catholic Women (CCW)

Margaret Conner, President of the CCW, reviewed the Mission Statement of the Council and gave a short history of the organization. Even though their primary purpose is not about fund raising, they have for countless years chaired the two yearly spaghetti dinners. The dinners are held on Shrove Tuesday and Election Day in November. This labor of love is a living tribute to the dedicated parishioners, especially the women, who from the parish's early beginnings down through the generation labored tirelessly to raise funds to meet parish needs. Margaret took us down an imaginary CCW walk through the hallowed halls of St. Paul's and explained what the thousands of dollars realized from their fund raising efforts were spent on starting in the kitchen. The entire refrigeration unit, including the ice machine, can openers, and roasters have all been replaced. In the Social Hall, a sizable portion of the cost for the new chairs and tables were covered by the CCW. The hand carved Statue of Mary in the daily Mass Chapel was a gift to the parish from the CCW. They also helped pay for the refurbishment of the organ. The CCW covered the expense of the newly replaced computer/copier system in the office. The CCW is especially proud of the purchase of the exquisite life-like corpus of Jesus on the Cross in the sanctuary. More important than all these things though are the many other projects that translate into being vibrant corporal and spiritual works of Mercy. Month by month, CCW is a visible sign of responding with gospel values to the needs of the church and society. In October, they sponsor the moms & baby items collection for Lourdes House and distribute white ribbons against pornography. In November, they hold the Christmas Bazaar with its one of a kind array of hand made items lovingly crafted by a small group of women who labor all year. In December, CCW purchases poinsettias from Lebanon Catholic School and the flowers are delivered to the parish sick and shut-ins by parishioners. In January, April, and August, a group of women go to Cedar Haven to play Bingo with the patients. In March, they host the District CCW meeting attended by CCW members from Myerstown, Lebanon, and Hershey. Additionally, in March, three of the members take part in World Day of Prayer. The program this year is written by the women of New Guinea. On Friday, March 13th CCW will conduct "Mary's Way of the Cross Stations" at 7:00 P.M. On April 27th several members will attend the annual Diocesan CCW meeting. The organization supports the "Women's Emergency Fund with a generous donation. This fund allows many native women in impoverished 3rd world countries to learn skills to become self sustaining. They also purchase Crib Medals for our parish newborns, gifts for the 1st Communicants, and provide funds to our prayer shawl ministry to buy yarn. They serve refreshments following 40 hours, the children's Christmas program, and confirmation and they host luncheons after funerals. As with many organizations, CCW is in need of active members. They have repeatedly reminded the women of St. Paul's by way of the bulletin that they are automatically members of CCW by virtue of being registered parishioners. Members can be as generous as they can be with their time, given their hectic busy schedules. Few meetings are held. A verbal plea from the altar at the Masses on a given Sunday in the not too distant future is requested urging all our women to become more involved to insure that this vital organization will always be a part of our beloved St. Paul's parish.

AGENDA: The amended February 26, 2009 meeting agenda was approved as submitted. Under New Business, the resignation of Brian Kelly was deleted.

MINUTES: The January 22, 2009 meeting minutes were approved as submitted.

PASTOR'S REPORT: Father John encouraged members of the Pastoral Council to serve in leadership roles in the parish, especially during the Lenten season. The congregation has seen the council members, at least our pictures, and so we have become witness to what the church is to be and what it is to be about. I am sure when you said yes to running for Pastoral

Council that you thought that you would become a witness to your faith, and you have. How you are in your faith is how the parish will become. If you see that hospitality is a cornerstone of our parish community then many people will feel welcome here. If you think that praying, really praying, at Mass is important, then many other people will begin to see its importance. If your children act up at Mass, they will just laugh and be glad that it was not their kids this time. If all that we do in this council is really for the glory of God and not our own glory, than that too will be reflected in the many blessings that God will pour out upon us which, of course, God has done. Therefore, this Lent, be observant of what it means to celebrate Lent, pray a bit more, give a bit more in alms and fast even if it is uncomfortable. God Bless.

***** MISSION REPORTS *****

EDUCATION MISSION – LARRY WARNER & CHRISTINE DEFLURI

Religious Education Report – Larry Warner

- ✠ February 7 – First Reconciliation
- ✠ February 26 – First Communion Parent Meeting

Upcoming Events:

- ✠ March 1 – Book Discussion Series – *Your Sorry is My Sorrow* – by Joyce Rupp
- ✠ March 1 – First Communion Parent Meeting
- ✠ March 19 – Baptism Prep
- ✠ May 9-10 – Adult Education Survey taken during Masses

Lebanon Catholic School – Christine DeFluri

Russell Uhl, a senior and parishioner of St. Paul’s Parish, was awarded Third Chair at the PA Music Education Association’s (PMEA) District 7 Orchestra Festival following auditions held on Feb. 7, 2009 at Spring Gove High School. Russell placed third out of over one hundred violinists. He will now be participating in the regional festival in March.

Both our boys’ and girls’ varsity basketball teams qualified to participate in District 3 playoffs.

Lebanon Catholic wishes to thank Fr. John for concelebrating our Catholic Schools Week mass with six other parish priests and two deacons from our deanery.

Lebanon Catholic is now accepting registrations for the 2009-2010 school year.

There will be a “Super Science Saturday” for all eighth grade students not currently attending Lebanon Catholic on Saturday, March 14, 2009 from 9:00 a.m. to 12:00 noon. The day will include conducting chemistry experiments, taking a tour of the school, and a pizza party. For more information, please contact the main office.

For our younger set, LC will be offering a Story Hour on Thursday, March 12, 2009 at 12:30 p.m. for children ages 3 through 5. Stories, songs, crafts, and snacks will be included in the story time. To register, again please contact the main office.

Our staff and student body participated in an Ash Wednesday Mass on February 25, 2009.

Stations of the Cross will take place each Friday during Lent, beginning at 9:30 a.m. Everyone is welcome to join our staff and students in prayer.

EVANGELIZATION – CAROL LONG

Legion of Mary – Submitted by Lisa Hreniuk

+ A lapsed Catholic returned to the Catholic Church after two visits by the Legion of Mary.

+ St. Paul’s Legion of Mary will focus on St. Louis Marie de Montfort’s “True Devotion,” “Total Consecration,” and the “Coming Home” program for the Marian year starting October 24, 2009.

Evangelization Committee – Submitted by Shellie Sterner

- + Father John and Shellie Sterner met on Feb. 8 to review the mission and vision of Evangelization set forth by the Evangelical Catholic website.
- + The EC's vision is that the Catholic Church be experienced as a vibrant, evangelic movement. We work toward the renewal of individuals, campus ministries, and parishes through an emphasis on interior conversion, devotion to the Scriptures, formation in the habits of discipleship, intense Christian community, and commitment to evangelization.
- + The mission is to foster and promote an evangelical Catholic spirituality and ministry within the Roman Catholic Church.
- + How will St. Paul the Apostle Church work towards this vision and mission?
 - Step #1: Prayer. Pray that God will continue to bring personal conversion to those in our parish and raise up those committed to share the love of God through friendship, evangelism and beyond according to the Lord's lead.
 - Step # 2: Several books have been purchased on Evangelization. "Our Hearts Were Burning Within Us" is currently being reviewed by Shellie Sterner. A report will go to Father John for further discussion and possible action towards a plan for Adult Faith Formation in conjunction with the larger Evangelization team.

LITURGY MISSION – PAT KRALL

Liturgy Committee – Beverly Buck

REPORT OF MEETING OF FEBRUARY 3, 2009

MEMBERS IN ATTENDANCE: Father John Peck, O.S.B., Mary Beazley, Jeanne Rittle, LuAnn Uhl, Ray Maillet, Carol Wattai, Pat Krall, Diane Dugan, Kathy Miller, Tim Yanchuck, Beverly Buck

EXCUSED: Carol Long, Kelly Hostetter, Pat VanKleunen

DISCUSSION:

- Bishop Rhoades' visit on the Feast of the Conversion of Saint Paul went very well – liturgically, spiritually, socially. Thank you to all parishioners who made this beautiful event happen!
- **COMMUNION TO THE MEMBERS OF THE CHOIRS** After much discussion, it was decided to have a Eucharistic Minister (choir member) or a Minister not on duty to take Communion to choir members only. Eucharistic Ministers (on duty) will continue to take Holy Communion to the overflow crowd.
- **JUNE 29, 2009, FEAST OF SS. PETER & PAUL CLOSING CELEBRATION**
 Tim Yanchuck, Chairman
 10:30AM will be an Outdoor Mass – Altar on Stage already set-up from the Summer Bazaar. Parishioners will be asked to bring lawn chairs. Mary Beazley and Tim Yanchuck will rent a platform for the Choir members. Mary will borrow risers for choir members from Lebanon Catholic and/or Annville-Cleona HS. Carol Wattai in charge of decorating. PA System: LuAnn Uhl will contact her husband John. Food: Margy Connor (CCW) and Carol Inman.
 The 5:30PM Vigil Mass and 8:00AM Mass will be held in the Church.
- **CONFIRMATION APRIL 4, 2009 AT 2:00PM** at St. Joan of Arc, Hershey
 Tuesday, March 31 – Choir Rehearsal for Confirmation
 Thursday, April 2, 2009 - Rehearsal for Confirmation candidates

LENTEN LITURGIES - No "Once Upon A Tree This Year" Will resume in a year or two.

ASH WEDNESDAY, FEBRUARY 25, 2009 Masses at 9AM and 7PM

STATIONS OF THE CROSS

Friday, 2/27/09 6PM Lenten Meal; 7PM Stations led by the Knights of Columbus

Friday, 3/06/09 (First Friday) 6:30PM Stations of the Cross; 6:55PM Benediction; 7:00PM Mass

Friday, 3/13/09 7:00PM stations led by the Council of Catholic Women

Friday, 3/20/09 7:00PM Children's Stations (Elizabeth Ministry)

Friday, 3/27/09 6PM Lenten Meal; 7PM Stations – "3 Trees" (Mary Beazley)

Friday, 4/3/09 First Friday 6:30PM Stations of the Cross; 6:55PM Benediction; 7:00PM Mass

GOOD FRIDAY, 4/10/09 2:00PM STATIONS OF THE CROSS

PENITENTIAL SERVICES – 7pm

3/22/09 St. Joan of Arc, Hershey, PA

3/23/09 St. Benedict, Lebanon

3/24/09 St. Mary's and St. Cecilia, Lebanon

3/25/09 Holy Spirit, Palmyra

3/26/09 St. Paul the Apostle, Annville

HOLY WEEK 2009

- PALM SUNDAY, APRIL 5, 2009
- HOLY THURSDAY, APRIL 9, 2009
9AM MORNING PRAYER
7PM MASS OF THE LORD'S SUPPER
11PM NIGHT PRAYER

GOOD FRIDAY, APRIL 10, 2009

9AM MORNING PRAYER

2PM STATIONS OF THE CROSS

7PM GOOD FRIDAY LITURGY

HOLY SATURDAY, APRIL 11, 2009

9AM MORNING PRAYER

9:30AM BLESSING OF FOOD

8:00PM EASTER VIGIL

EASTER SUNDAY, APRIL 12, 2009

MASSSES at 8AM and 10:30AM

- APRIL 26, 2009 10:30AM MASS: Recognition of Confirmation Students
- MAY 2, 2009 FIRST HOLY COMMUNION : Masses at 10:00AM and 1:00PM
- MAY 3, 2009 10:30AM MASS – MAY CROWNING
- MAY 17, 2009 10:30AM BACCALAUREATE MASS
- MAY 20 – MAY 23 : Pilgrim Icon statue of Saint Paul will be at Saint Paul the Apostle
- MAY 21, 2009 ASCENSION OF THE LORD

CLOSING PRAYER LED BY FATHER JOHN, O.S.B

NEXT MEETING: MARCH 3, 2009 AT 7pm

PASTORAL MINISTRY MISSION – RICH GRIMES & JENIFER COFFROTH

Knights of Columbus – Earl Tropp

- Men's Breakfast – Date to be determined
- Women's Breakfast – Date to be determined
- Golf Tournament – May 6th
- K of C to cook breakfast at children's retreat on May 16.

SOCIAL CONCERNS AND OUTREACH – TODD GARDNER & JOE VIOZZI

Haitian Mission – Diane Dugan

The Auction was the best one ever, raising almost \$15,000. The committee worked very hard and the parishioners were very generous as always, embracing the cause of the poor Haitians in St. Marc. The entire committee expresses their gratitude. It makes the work very rewarding.

Pro-Life Committee – February Meeting Report

The meeting began with a prayer.

Present were Sandy Paveglio, Mike Franconi, Don and Elke Hassenbein (welcome!), Mary Jo Johnson, Gloria Herberg, Lisa Hreniuk and Sue Hermansky.

Old Business:

Bulletin inserts for January – respect life inserts for two weekends

Respect Life Rose – none until after Lent as the church does not decorate with flowers during that time. FOCA (Freedom of Choice Act) postcards – all were distributed during weekend Masses.

New Business:

Baby Bottle Program: collection weekend is February 28/ March 1. Bottles will be delivered to the Morning Star Pregnancy Services in Middletown.

Spiritual Adoption – prayer cards and pledge cards will be distributed during the weekend of February 28/ March 1
5:30 – Gloria and Sue, 8:00 – Mary Jo and Sue, 10:30 – Don, Elke and Pat Poloney

Monthly reminders to pray for the spiritually adopted babies will be mailed to each parishioner who pledged. Mary Jo will check into costs for having the cards professionally printed and for address labels. Money from our funds from Parish Council can be used to cover these costs. Bulletin announcements will continue for the next nine months, after which there will be a baby shower with the donations given to Lourdes House. For more information on this see www.archbalt.org

Red Envelope Campaign – will be scheduled for late fall. The campaign is this: Send an empty red envelope to the president, with a message on the back: “This envelope represents one child who died because of an abortion. It is empty because that life that was taken is now unable to be a part of this world.” It sends a message of the moral outrage over the issue of abortion and FOCA.

Spring 40 Days for Life – starts Ash Wednesday. It’s to be a time of peaceful prayer vigils at Hillcrest abortion clinic, fasting and almsgiving. Plans will be made for us to pray there as a group.

Pro-Life Masses – On March 14th at 9:00 a.m. and April 25th at 8:00 a.m. Masses will be celebrated at Our Lady of the Blessed Sacrament. Following Mass, the rosary and the Chaplet of Divine Mercy will be prayed at Hillcrest.

Morning Star Partners Banquet – April 2nd at the Radisson in Camp Hill. Keynotespeaker: David Bereit, 40 Days for Life organizer. Carpooling advised. Several members plan to attend. Sandy will register.

Diocese Soup, Salad, Sermon Lenten Luncheon – March 18th, noon, at the Keeler Center. Call to reserve. Bishop Rhoades will be present.

Parish Council funds available – Our ministry will request \$900.00 this year.

Organ Donor Month – April – We will set up tables with items for distribution.

Member Report - Mike Franconi suggested via Parish Council that more pro-life prayers be added to the petitions during Mass. No response from Parish Council nor Father John regarding that request.

Suggestion: Don Hassenbein – Alert the group of any politicians who will be speaking in our area so we might attend (as Sandy and Mario did when Senator Specter visited LVC).

Next meeting – May 21st at 7:00 p.m. in the church social hall

FINANCE COUNCIL – MIKE BATTISTELLI

- The finance council met with Father John and Michelle Gutshall to discuss the make up of the council and areas of responsibilities.
- The finance council will be comprised of 2 separate groups who will report to Mike Battistelli as the representative on the Parish Council.
 - Budget Committee
 - Assist the Pastor in preparing a yearly budget by the end of April
 - Prepare an annual financial report to present to the parish
 - Responsible for assuring there is adequate revenue to meet expenses. Quarterly reviews of current budget
 - Responsible for facilitating the Lenten Appeal
 - Audit Committee
 - Responsible for establishing and maintaining proper procedures for handling money, checking accounts, etc.
 - Verify that all parish and organization’s checking accounts are reconciled monthly
 - Quarterly review of petty cash expenditures
 - Responsible for putting policies and procedures in place that meet the Diocese of Harrisburg’s guidelines.
- The Budget Committee has met and currently have created a preliminary budget. They will be having their next meeting on March 5th.
- The Audit Committee has met and has begun the process of evaluating the current processes and determining how to integrate more control procedures and establishing written policies and procedures. The Audit Committee will be having their next meeting on March 10th.
- Currently no updated financial information from last meeting.
- No report from the building and grounds committee

1/31/2009 Budget

	YTD Income	YTD Budget	Variance	%
Ordinary Income	\$327,804	\$340,800	(\$12,996)	-3.8%
Total Income	\$421,332	\$385,127	\$36,205	9.4%
	<u>YTD Expenses</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>%</u>
Total Operating Exp	\$356,562	\$373,495	\$16,933	-4.5%
Total Expenses	\$434,870	\$453,495	\$18,625	-4.1%
Excess Income Expenses	(\$13,538)	(\$68,368)		
Savings Account Balances	\$231,389			
Cash Balance	\$142,626			
Total Cash Position	\$374,015			

PHYSICAL RESOURCES – LARRY WARNER

Larry reported that none of the air conditioner units in the social hall were replaced last year.

NEW BUSINESS

- Youth Group – Fr. John reported that Mr. & Mrs. Felty have completed their training and will start a Youth Group for 8th through 12th grade students.
- Strategic Plan – Jack Marino asked everyone to review the strategic plan and ask committees to develop new goals for the upcoming years. It would be preferable to have short- and long-term goals included in the plan.
- Pastoral Parish Council Constitution and By- Laws Committee - Jack Marino, as Vice Chairperson, will lead a committee to review the Constitution and By-Laws. Brian Kelly and Christina DeFluri volunteered to assist. Jack asked everyone to review the Constitution and By-Laws and give the committee any recommendations for change.

SUGGESTION BOX

- Handicap Parking – We need more parking for the handicap. The Physical Resource Committee is looking into this issue.
- Keep St. Paul where he is now. The St. Paul Statue will remain where it is currently located. The statue was on loan to the Diocese for a period of time.
- Why does it take so long to get Parish Council minutes? The minutes cannot be released until they are approved by Council at the following month’s meeting. Once approved, they are sent to the Parish office for distribution to the parishioners.

OLD BUSINESS

- Future Invitation of Committee Chairs - Everyone was asked to make suggestions on prioritizing the remaining groups for their presentations to the Council. Sue Hassenbein compiled and will put together a list for the remainder of the year.
- Parish Pastoral Council Nominating Committee: The committee is diligently working on recruiting candidates to run for election. Updates will be provided to Council on a monthly basis. Elections will take place in May via in-pew voting. Sue will be finalizing dates with the Parish office and will provide final confirmation at next month’s meeting. The election date is May 23, 24.

WRAP-UP

Next meeting date – Thursday, March 19, 2009

Agenda deadline – Thursday, March 12, 2009

Prayer Service leader in March – Christine DeFluri

PPC Secretary in March – Carol Long

Closing Prayer was led by Fr. John.

The meeting adjourned at 9:00 P.M.