



PARISH PASTORAL COUNCIL MEETING MINUTES

September 24, 2009

Saint Paul the Apostle Church

ROLL CALL: Sue Hassenbein, Chairperson, Jack Marino, Vice-Chairperson, Joan Barkley, Mike Battistelli, Jenifer Coffroth, Todd Gardner, Pat Krall, Marcus Plato, Joseph Viozzi, Larry Warner

EXCUSED: Christine DeFluri

EX OFFICIO PRESENT: Rev. John J. Peck, O.S.B.

STAFF IN ATTENDANCE: Jeanne Rittle

RECORDER: Joseph Viozzi

OPENING PRAYER SERVICE was led by Mike Battistelli

NOTE: It was announced that Randy Hoffman has resigned from Parish Council. All were asked to think about a suitable replacement that Fr. John could appoint to carry out his term.

PARISHIONER INPUT: Bazaar Committee - Jeanne Rittle and Ron Krall

This two day bazaar is our largest social event in the parish and community and also is an important fundraiser for our parish.

Thirty-two stands are operated over two days with hundreds of volunteers being scheduled to work in several capacities. Besides the stands being manned, we have a 3-member team for prizes and 19 members of the Bazaar Committee who are on grounds the entire weekend to manage and facilitate the event.

Set-up for building the bazaar begins three weeks prior and tear down usually extends into two weeks after the event. This is another group of volunteers, some of whom are involved in all aspects and others who come just for this part. This means that some of these volunteers are here working for 6 weeks straight.

Sign-ups are held twice in the spring to get volunteers for all areas.

We meet as a committee twice a year; once to plan, and once to review results.

The 2009 Bazaar earned \$57,248, of which \$27,328 was profit. This profit is given to the parish in the form of a deposit made into the diocese bank account. It is used at the discretion of the Pastor in the management of the parish.

As of 2010, we will be scheduling the Bazaar for the third weekend of June, not Father's Day weekend, although it may happen to be the same dates some years.

AGENDA: The September 24, 2009 meeting agenda was accepted as submitted.

MEETING MINUTES: The August 27, 2009 meeting minutes were approved with the following changes: A new computer was not given to Marty Pautz but one that was already owned by the parish. A diocesan email account was also set up for him. The office staff is arranging seats for the pilgrimage rather than CCW. The Legion of Mary report is also be included in the minutes.

PASTOR'S REPORT: This past week we filled out a form for "The Official Catholic Directory", and I thought you may find some of the information interesting.

Infant Baptisms:	23
Minor Baptisms (7-17):	5
Adult Baptisms:	3
Received into full communion:	9
First communions:	45
Confirmations:	47
Marriages:	8
Households:	737
Individual Catholics:	1,757
Deaths:	14
Enrollment in R.E.:	277

We seem to be doing well, gain some and lose some to God, and some people just move on.

Today I have put on the agenda a "Why" question that we need to talk about, and these stats may help us in our discussion.

Thank you for your hard work and time to be on this council.

***** MISSION REPORTS *****

EDUCATION MISSION – LARRY WARNER & CHRISTINE DEFLURI

Religious Education Report – Larry Warner

- † Aug. 27 – Catechist Meeting PRE K & K
- † Aug. 30 – Adult Ed. Team Meeting
- † Sept. 2 – Parent Meeting for PRE K, K and New Parents
- † Sept. 3 – Baptism Prep Team Meeting
- † Sept. 9 – Benediction for Opening of Rel. Ed. classes
- † Sept. 12 – Contemplative Prayer Session
- † Sept. 13 – Prayer Service for Opening of Rel. Ed. classes
- † Sept. 17 – Baptism Prep
- † Sept. 19 – Contemplative Prayer Session
- † Sept. 20 – Commissioning of Catechists – Catechetical Sunday
- † Sept. 24 – First Reconciliation Parent Meeting

Upcoming Events:

- ✠ September 26 – Contemplative Prayer Session
- ✠ September 28 – Intro to Scripture
- ✠ October 1 – Confirmation Parent Meeting Gr. 7-8
- ✠ October 3 – Contemplative Prayer Session
- ✠ October 5 – Intro to Scripture
- ✠ October 10 – Contemplative Prayer Session
- ✠ October 17 – Catechist Retreat
- ✠ October 18 – First Reconciliation Parent Meeting
- ✠ October 19 – Intro to Scripture

Lebanon Catholic School - Christine DeFluri

* Classes began for our K through grade 12 students on August 31, 2009 and September 1, 2009. Pre-K began their classes on September 8, 2009. Enrollment figures for the opening of the 2009-2010 school year are as follows: Elementary-167; middle-77, and secondary-139; for a total of 383. This figure reflects an increase of eleven students above last year's opening enrollment.

* Pre-K and kindergarten students were invited to an "open house" designed specifically for the children on August 26, 2009.

* The elementary "Back to School Night" was held on August 27, 2009. Eighty-eight percent (88%) of our families were represented. Attendance has been increasing in recent years (81% in 2008, 79% in 2007, and 72% in 2006). The middle/secondary "Back to School Night" was held on August 26, 2009.

* Seven new smartboards and nine LCD projectors received from technology grant have been installed. Presently sixty-four percent (64%) of our classrooms are equipped with these instructional tools.

* The SACC program (YMCA sponsored before and after school program for elementary students) has begun on site with nineteen students presently utilizing the service. Parents are very appreciative that service is being provided at Lebanon Catholic.

* Mrs. Lorie Lowe and Mrs. Renee Nelson, two elementary teachers, will be presenting at Diverse Literacies Conference on September 26, 2009, in conjunction with a program offered through Penn State University and a grant from Lebanon School District. Two secondary teachers, Mrs. Dori Ludwig and Mr. Martin Rodriguez, are also recipients of a scholarship through the same program that will entitle them to earn six graduate credits in ESL (English as a Second Language) beginning this fall 2009.

* Bishop Kevin Rhoades concelebrated with our parish priests the opening school mass with our faculty, staff, and student body on September 15, 2009, as well as the kick-off celebration of the 150th anniversary of Catholic education in the Lebanon area. He also visited the secondary classrooms and spoke to the elementary and middle school students in an assembly format. Please refer to our website for a view of the day's events.

* Lebanon Catholic's choir, consisting of students from grades 4 through 12, will be providing the music for the liturgy during the diocesan Education Conference at Trinity High School on September 30, 2009. They led the congregation at our opening school mass as well.

* A parent workshop on Kids' Writing was offered to our primary parents on September 11, 2009. Mrs. Susan Martin, I.U. remedial reading specialist, was the presenter. The elementary faculty has made the improvement of writing skills one of their main goals for this year. They worked on curriculum mapping in the area of math during last academic year and will be focusing on religion and writing skills during this school year.

* A parent workshop on Internet Safety, designed particularly for parents and staff members of students in grades 6 through 12, will be offered on October 1, 2009. Two Lebanon detectives as well as the district attorney will be here for the presentation.

EVANGELIZATION MISSION

Legion of Mary – Lisa Hreniuk

Two non-Catholic spouses of Catholic parishioners came to the first class of RCIA on September 8th and continue as inquirers in RCIA since being visited by the Legion of Mary this summer.

We (all the Harrisburg Diocese Legion members together) set up a table with Catholic and Christian information at the York Fair for 10 days. We invited people to pray, and learn, and to come to church.

These are the results:

Total contacts recorded: 1,386 (Catholic contacts: 507 Non-Catholic: 879)
Total number of rosaries, miraculous medals, and holy cards given away were 2,605 pieces.
Total number of tapes and literature given away were 5,920.

The average number of contacts per day was 134.
The average number of sacramentals per day was 592.
The highest number of contacts was on Sunday 9/13 - 197.

Just one highlight was a lady who was attracted to the table because of the beautiful colored rosaries there. She wanted a red rosary! She herself was the red, ripe tomato ready to be picked. After a little conversation, she revealed that this was her first time "out" since she was an organ donor (her kidney) a few weeks ago. It was a life-changing experience for her. She used to go to St. Rose of Lima Church, just down the street from the fair, as a little girl but she hasn't been to church in many years. She was given Scott Hahn's CD on his conversion, and two CDs on "The Mass Explained" and "Confession" by Fr. Larry Richards and instructions on how to pray the rosary. She was encouraged to go to confession and then attend mass at her old church. She said she would!

LITURGY MISSION – Pat Krall

REPORT OF MEETING OF SEPTEMBER 1, 2009

MEMBERS IN ATTENDANCE: Father John Peck, O.S.B., Jeanne Rittle, Mary Beazley, Michelle Gutshall, Kathy Miller, Pat Krall, Tim Yanchuck, Ray Maillet, Carol Long, Carol Wattai, Beverly Buck

EXCUSED: LuAnn Uhl, Kelly Hostetter, Diane Dugan

The Meeting opened with prayer by Father John.

DISCUSSION:

The Information Sessions: The Who, What, When, Where, Why and How of the New Translation of the Mass will be held throughout the Diocese. Father John would like all Liturgy Committee Members to attend. Some members will attend: October 1, 2009 @ 7PM to 9PM at Saint John Neumann Parish Social Hall, Lancaster, PA They will meet at the church and carpool. Members going: Ray Maillet, Father John, Kathy Miller If you would like to join them please call one of them. Mary Beazley will be attending the 9:30AM meeting on January 9, 2010 at the Cardinal Keeler Center, Harrisburg. Please call Mary if you would like to ride with her. Jeanne Rittle and Beverly Buck will attend a Secretary's Workshop on October 8, 2009. The New translation of the Mass Information session will be part of the Secretary's Workshop.

YOUTH GROUP MASSES

Dates of upcoming Masses: September 27, 2009, January 17, 2010, March 14, 2010, April 25, 2010.
All Youth Masses begin at 7:15PM in the Church. Ed and Sue Felty are the Youth Group Leaders

COMMEMORATION OF ALL THE FAITHFUL DEPARTED

- Mass will be held on November 2, 2009 (All Souls Day) at 7PM
Candles will be lit for all parishioners who have died this past year.
- The Liturgy Committee will plan the Liturgy and Lighting of candles.
- The Bereavement Committee will offer refreshments after Mass

THE YEAR OF OUR LADY (DIOCESAN CELEBRATION) begins with the Diocesan Pilgrimage to the Basilica of the National Shrine of the Immaculate Conception, Washington, D.C. on 10/24/09

How do we (the parishioners of Saint Paul the Apostle, Annville, PA) celebrate and honor Our Lady?

The Liturgy Committee encourages the various ministries and organizations of the parish to be responsible for at least one of the Marian celebrations.

SUGGESTIONS:

- Promote rosary before weekend Masses
- Promote Rosary – Monday evening at 6:30PM in the Church
- Promote the Rosary and Prayers for Peace on Thursday evenings at 6:00PM in the Church.
- Encourage participation in the Diocesan Pilgrimage to the Basilica of the National Shrine of the Immaculate Conception on October 24, 2009.
- Ask Legion of Mary members for ideas
- Encourage people to pray at home:
Have Angelus prayer cards and devotions available for use in the home
- Encourage and promote the Mass and Rosary on the First Saturday of the Month. Prayer to Mary for peace in the world.

CALENDAR OF MARIAN PRAYER SERVICES AND EVENTS

OCTOBER 24, 2009 TO OCTOBER 24, 2010

- The Memorare will be prayed before all Masses
- On weekends – led by the Lector and prayed before the Gathering Hymn
- Marian Vespers once a month (Sunday evening)
- Bulletin Series on Our Lady
- October 2009 – The Living Rosary
- November 21, 2009 (Saturday) The Presentation of the BVM
- December 8, 2009 (Tuesday) The Immaculate conception of the BVM
- December 12, 2009 (Saturday) Our Lady of Guadalupe (Legion of Mary)
- January 2010 – have Saint Paul's K of C plan a Prayer Breakfast – Guest Speaker (suggestion: Father Waltersheid)
- February 2, 2010 – (Tuesday) The Presentation of the Lord
- February 11, 2010 – (Thursday) Our Lady of Lourdes
- Lent 2010 – Our Lady's Stations of the Cross (CCW)
- March 25, 2010 (Thursday) The Annunciation of the Lord
- May 2, 2010 – May Crowning after the 10:30AM Mass
- May 31, 2010 (Monday) The Visitation of the Blessed Virgin Mary
- June 12, 2010 (Saturday) The Immaculate Heart of Mary
- July 16, 2010 (Friday) Our Lady of Mount Carmel
- July 2010 – show video on Our Lady of Fatima

- August 5, 2010 (Thursday) The Dedication of the Basilica of Saint Mary Major in Rome
- August 15, 2010 (Sunday) The Assumption of the BVM
- September 8, 2010 (Wednesday) The Nativity of the BVM
- September 15, 2010 (Wednesday) Our Lady of Sorrows
- October 7, 2010 (Thursday) Our Lady of the Rosary
- October 2010 – The Living Rosary

ANNUAL EUCHARISTIC DEVOTIONS: NOVEMBER 15-17, 2009

Homilist: Rev. Neil S. Sullivan, Director of the Office of Worship, Diocese of Harrisburg

Theme: Father Neil Sullivan will choose Scripture Readings and theme.

CLOSING PRAYER led by Father John, O.S.B.

NEXT MEETING: OCTOBER 6, 2009 AT 7PM

PASTORAL MINISTRY MISSION – Jenifer Coffroth & Joan Barkley

Pro-Life Ministry - Sue Hermansky

September 2009

The pro-life forum, Why Be Pro-Life?, was held on September 1st. Members of St. Cecelia's joined our parishioners for this event. Dr. Paul Schenck answered questions that were presented to him by a panel of 4 Pro Life Committee members, role-playing individuals who were pro-abortion, pro-embryonic stem cell research, pro-life and a Senior concerned about end-of-life issues. Following this, he took questions from the audience and provided valuable information that included Church doctrine about these important pro-life issues. Dr Schenck shared stories of his personal ministry and his life as a new Catholic. The Pro-Life Ministry had its new Reading Center on display and 3 attendees signed up to join the St. Paul Pro-Life Ministry.

CCW – Margaret Connor

Ladies provided cake and drinks for Fr. John's 10-year anniversary party.

There are 27 people attending the Appreciation Dinner, including Fr. John, Sr. Mary, and Tony Kearney.

October is the month CCW will be collecting baby and mom-to-be items for Lourdes House.

CCW will be recognizing the 25th and 50th anniversaries of the parish couples later in October.

Upcoming meeting of CCW is the 2nd Tuesday of October at the Church at 7:00 pm. Scriptural Rosary will be done. This will be in the bulletin.

FINANCE COUNCIL – Mike Battistelli

**PARISH FINANCE COUNCIL
8/31/2009 Budget**

	<u>YTD Income</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>%</u>
Ordinary Income	\$77,625	\$82,800	(\$5,175)	-6.3%
Total Income	\$118,090	\$116,240	\$1,850	1.56%
	<u>YTD Expenses</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>%</u>
Total Operating Exp	\$114,463	\$116,348	(\$ 1,885)	-1.6%
Total Expenses	\$151,463	\$151,348	\$115	0.1%
Excess Income Expenses	(\$ 33,373)	(\$35,108)		
Savings Account Balances	\$245,193			
Cash Balance	\$144,604			
Total Cash Position	\$389,797			

The Finance Committee is in need of another member.

BUILDING & GROUNDS – Mike Battistelli

The Saint Paul’s building and grounds committee met on Sunday, September 13, 2009. Present were Henri Lively, Jim Deaven, Larry Warner, Tim Yanchuck, Rick Dishong, Rex Moore, Mike Battistelli, Marty Pautz, and Phil Domencic.

The following were items noted and items of discussion:

Items Noted:

- ❖ Larry has assisted Marty with cleaning all of the AC units in the Parish Hall and replacing necessary parts. All are cleaned and in effective working order.
- ❖ Larry and Marty have also cleaned and repaired the boilers.
- ❖ Weekend work groups lead by Larry and Marlin Good have completed the following tasks:
 - Repairing the soffit at the Rectory and pavilion
 - Painted the pavilion trim
 - Cleaned three roof AC units
 - Repaired the ground damage due to erosion around the Church, pavilion, and sidewalks to prevent further erosion and trip hazards
 - Tree trimming

Items Discussed:

- ❖ The holes in the foundation under the exterior brick pillars on the north and south sides of the Church.
 - Discussion Result: The committee will consult with the Diocese on how to proceed. It may require a structural engineer to examine the foundation and provide professional advice.

- ❖ The widening of the concrete sidewalk at the east end of the parking lot that extends from the Rectory to where the wider sidewalk along the parking lot begins.
 - This work will be completed by volunteers and will cost less than \$1,000.
- ❖ The installation of an access door on the roof of the Church to service the roof units.
 - To be completed by volunteers. Cost will be for materials only.
- ❖ The completion of the safe installation by Marty and Larry.
- ❖ The updating of electrical resources for the Bazaar and security lighting on the north side of the Church. This would be accomplished by adding an extra electrical panel.
 - To be completed in the future by parish volunteers with expertise in this area.
- ❖ The replacement of parts and servicing of the toilets in the parish hall restrooms. Shutoffs have already been added to allow for easier servicing.
 - To be completed by Marty and Larry.

The committee especially thanks Marty for all of his work at completing maintenance tasks in-house rather than having to contract for services. Larry's volunteer work has also saved the Parish a significant amount of money. Thank you Marty, Larry, and all of the volunteers who have been working on Saturdays to help St. Paul's!

NEW BUSINESS:

Fr. John wishes to establish a 5-10 year plan. Fr. John continues:

- ❖ Why do we request parishioners' financial support?
- ❖ What service does St. Paul offer them?
- ❖ What value is this service?
- ❖ What importance is the service?
- ❖ What does St. Paul bring to our parishioners' lives?
- ❖ How can St. Paul help parishioners with their spiritual lives?
- ❖ Do we bring people to our faith, our parish?

Further dialogue by Fr. John asked the following:

- ❖ Can we, the council, answer these questions?
- ❖ Where do we get answers?

The above topics are key to any evangelization.

Motion made by Mike Battistelli:

- ❖ Need to give this topic much further thought and prayer.

Fr. John gave a number of reading assignments relating to this topic.

OLD BUSINESS:

Capital Projects - No changes to the By-laws were felt necessary as capital projects are included in the budget. It was felt that better knowledge and communication of the budget was all that was necessary for Council to be well informed of these projects.

YOUTH PROTECTION ID BADGE – Jeanne Rittle

A flyer was distributed to Council

WRAP-UP:

- Next Meeting Date – Thursday, October 22, 2009 @ 7:00 p.m.
- Agenda Deadline – Thursday, October 15, 2009
- Prayer Service Leader in October – Sue Hassenbein
- PPC Secretary in October - Larry Warner
- Closing Prayer was led by Father John
- The meeting adjourned at 9:30 p.m.