



## PARISH PASTORAL COUNCIL MEETING MINUTES

December 10, 2009

Saint Paul the Apostle Church

**ROLL CALL:** Sue Hassenbein, Chairperson, Joan Barkley, Jenifer Coffroth, Christine DeFluri, Marcus Plato, Kathy Sharetzsky, Larry Warner

**EXCUSED:** Jack Marino, Vice-Chairperson, Mike Battistelli, Pat Krall, Joseph Viozzi

**EX OFFICIO PRESENT:** Rev. John J. Peck, O.S.B.

**STAFF IN ATTENDANCE:** Beverly Buck

**RECORDER:** Jenifer Coffroth

**OPENING PRAYER SERVICE** was led by Father John Peck

**INSTALLATION OF NEW PPC MEMBER** - Following the prayer service, Kathy Sharetzsky was installed into the Council, replacing one of the two vacant positions. Kathy was appointed to lead the Evangelization mission.

**AGENDA:** The December 10, 2009 meeting agenda was accepted as submitted.

**MEETING MINUTES:** The October 22, 2009 meeting minutes were approved as submitted.

### **PARISHIONER INPUT: Youth Group - Ed Felty**

The group is small but growing. Meetings are held on Sundays after Religious Education classes. There is one senior group and then a younger group. It is harder to get older kids because they are involved in a great deal of extracurricular activities. The kick-off summer social was well attended with approximately 25 kids. The group has participated in the Crop Walk, the Laser Factory, baby sitting night, helped with the noon meal with St. Vincent DePaul Society, caroling, and the youth mass. The meetings are usually one hour long with prayer, activity, and snacks. It is felt that the group is doing the right things but needs time to grow. Some future events include: Dec. 20 - movie and pizza; Feb.20 - Paramount sports; and Palm Sunday mass in Harrisburg. Also included are some possible fundraisers. Christine DeFluri offered to be a liaison for the youth of Lebanon Catholic and St Paul's Youth Group. Father John suggested that the youth group be reminded of the church's mission statement regularly.

The possibility of accepting younger kids in the group was suggested. Father John stated the age gap may be too great, however, due to their developmental differences. It was suggested also about meeting with other youth group leaders in the Diocese for ideas. The youth could also be sent to organized events to encourage their involvement and enthusiasm. There was a question regarding the raising of money for registration fees for certain events. It was felt that the youth should raise the money for special events, including asking for donations after mass and in the bulletin. This encourages their involvement and participation. A possible way to encourage more involvement would be to make more direct contact following masses. This could be done by introducing oneself face to face and with handouts.

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\*\*\* **MISSION REPORTS** \*\*\*

Due to lower than normal attendance, the verbal mission reports were not read during the meeting. Council members were given several articles on evangelization. Parts were read out loud and discussed.

**EDUCATION MISSION – LARRY WARNER & CHRISTINE DEFLURI**

**Religious Education Report – Larry Warner**

- † October 24 – Contemplative Prayer Session
- † October 26 – Intro to Scripture
- † October 31 – Contemplative Prayer Session
- † November 1 – Adult Ed. Presentation on Discipleship with the Saints
- † November 1 – Youth Mass
- † November 2 – Intro to Scripture
- † November 8 – First Communion Enrollment
- † November 9 – Intro to Scripture
- † November 19 – Baptism Prep
- † November 21 – Christmas Show Practice
- † November 29 – Advent Workshop
- † December 5 – Christmas Show Practice

Upcoming Events:

- † December 12 – Christmas Show Practice
- † December 13 – Rel. Ed. Christmas Show
- † December 20 – Snow Date for RE Christmas Show
- † January 3 – Youth Mass
- † January 9 – St. Elizabeth Ann Seton Movie Night
- † January 17 – First Reconciliation Retreat
- † January 21 – Baptism Prep
- † January 24 – Snow date for First Reconciliation Retreat

### **Lebanon Catholic School - Christine DeFluri**

- Students from all levels enjoyed a skating party at the Mt. Gretna Skating Rink, sponsored by our PTO, on November 18, 2009.
- On the academic side, the PTO provided an assembly on Study Skills for our students in grades 4 through 11 on November 17, 2009. Parents were also invited to hear the presentation by Mr. Richard Gallagher during an evening presentation.
- Our faculty participated in their annual retreat given by Fr. Michael Rothan, pastor of St. Benedict's Parish and Lebanon Catholic's chaplain, on November 25, 2009. It was a very inspiring and fitting way to begin our Thanksgiving break and also prepare for the Advent season.
- All students and staff participated in our annual Blessing of the Advent Wreaths Prayer Service on December 1, 2009. Challen Yanchuck, Lindsey Good, and Sydni Chapman, all St. Paul's parishioners, provided an inspirational dance prior to the prayer service.
- Twenty secondary students were inducted into the National Honor Society on December 3, 2009. Among the newest members are Nicholas Muller and Katelynn Reist, parishioners of St. Paul's.
- All students in grades 3 through 12 had the opportunity to go to confession during our Advent Penitential Services on December 9, 2009.
- Our students continue to participate in service for others as they collected food for the Lebanon County Food Bank during the month of November and in December, they are collecting Coats for Kids and providing gifts for Adopt a Family, as well as collecting toys for Toys for Tots, which will be presented to the Marines during a prayer service on December 16, 2009.
- Everyone is invited to join in the Christmas spirit as our elementary students present "A Christmas Carol: Scrooge in Bethlehem" on December 15, 2009, both at 1:00 p.m. and 7:00 p.m. in the school gym. The secondary students will present their annual Christmas concert on December 22, 2009.
- The high school chorus will also entertain at the Lions Club's Association of the Blind Christmas Party at the Quality Inn on December 16, 2009.
- Parents of elementary students will have a chance to discuss their children's academic progress on December 17 and 18, 2009 as parent-teacher conferences are held following the completion of the first trimester.
- The elementary students and faculty will hold their annual Christmas Retreat on Wednesday, December 23, 2009 prior to beginning their Christmas break while the middle/secondary students will participate in communal rosary and a Christmas program on the same day.

### **EVANGELIZATION MISSION**

#### **Legion of Mary – Lisa Hreniuk**

About 35 people from our parish attended the opening of the Marian Year at the Shrine of the Immaculate Conception with Bishop Kevin Rhoades on October 24<sup>th</sup>. Father John spent the better part of the day concelebrating the Holy Mass and then hearing many confessions, but he did have time to greet us!

The Legion of Mary is hosting a Monday evening rosary and brief instruction on Mary. We are pleased to have 4 to 8 people attend the devotions.

We have begun in earnest visiting lapsed Catholics. We completed those visits considered "top priority"! and now we will begin on the list we received from the office.

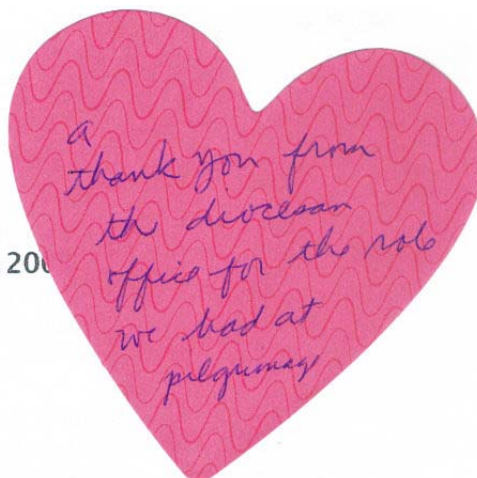
We continue visiting the Lebanon County prison every week. We even plan to go in for a rosary session for the men and one for the women on Christmas Day, Friday, our regular day.

St. Paul's was host to the annual Christmas party for the deanery Legion of Mary members. We attended the vigil Mass for the Feast of the Immaculate Conception, then prayed the rosary in the chapel, and then had a delightful dinner at Hoss's, 20 people all at one big table!



Diocese of Harrisburg  
Office of the Vicar General

November 11, 2006



Mrs. Lisa Hreniuk  
225 N. Franklin Street  
Palmyra, PA 17078

Dear Lisa,

Wow, what a day we had on October 24<sup>th</sup>! There is still much conversation about the day, even though a couple of weeks have passed. I saw a woman from Our Lady of Lourdes Parish in Enola in our lobby this morning as I came to work and she commented on what a wonderful experience the day was for her.

Last week I received a letter from Msgr. Walter Rossi, rector of the National Shrine who described it as the most successful pilgrimage ever from the Diocese of Harrisburg. The support and participation of the Legion of Mary, and most especially with your coordination, contributed significantly to that success. To say, thank you hardly seems adequate.

One of the highlights of the day was the rosary being prayed in various languages throughout the Basilica. I had the opportunity to hear the Vietnamese chant the rosary prayers in their language and although I did not understand the words, the beauty of the experience transcended the language.

A day like this requires the work and cooperation of many hands. I am grateful to you and the members of the Legion of Mary for your participation, for promoting this event in parishes and with your members, and for your contribution in providing welcome, hospitality and rosaries to those who attended.

Coming to the Basilica on pilgrimage is always a wonderful opportunity for evangelization. All of us working together made the day meaningful and a momentous occasion. It was truly a day of grace and blessing for our Diocese and those who attended.

Sincerely,

Mary T. Shriver  
Assistant to the Vicar General

## **LITURGY MISSION – Pat Krall**

REPORT OF LITURGY COMMITTEE OF NOVEMBER 10, 2009

**MEMBERS IN ATTENDANCE:** Father John Peck, O.S.B., Jeanne Rittle, Mary Beazley, LuAnn Uhl, Diane Dugan, Kathy Miller, Pat Krall, Ray Maillet, Carol Long, Carol Wattai, Kelly Hostetter, Tim Yanchuck, Beverly Buck

The Meeting opened with prayer by Father John.

### **GOALS OF OUR LITURGY COMMITTEE FOR PARISH COUNCIL**

- 3 Healing Services in addition to the Healing Service we have during our Forty Hours Service in November.
- Praise and Worship Music  
Number of times ? to be decided

Saint Paul the Apostle Liturgy Committee Mission Statement:

The Liturgy Committee of Saint Paul the Apostle Parish, Annville, assists the Pastor in carrying out his vision of the liturgical life of the parish. This committee provides leadership and direction for liturgical celebrations, prayer, music, art and environment.

### **DISCUSSION:**

#### **COMMEMORATION OF ALL THE FAITHFUL DEPARTED**

Mass was held on November 2, 2009 (All Souls Day) at 7PM. Candles were lit for all parishioners who died during 2009. The Candles in the Candle stand worked well. Decoration lovely.

Suggestion was for the Bereavement Committee to send out invitations for this Mass one month ahead of time with a mail in reply. Perhaps this would alleviate some of the confusion we normally have before Mass begins of locating family members designated to light candles during the Candle Lighting Ceremony.

The Bereavement Committee hosted a reception following the Mass. The Bereavement Committee and Liturgy Committee members worked well together planning and preparing this beautiful liturgy.

#### **COURTESY and REVERENCE AT MASS:**

What is the situation with the Nursery?

Nichole Jones, Chairman

Father John will contact Nichole

#### **FORTY HOURS EUCHARISTIC DEVOTIONS**

Suggestion for homilist: Father Earl Henry, O.S.B.

#### **UPCOMING MARIAN DEVOTIONS – 7:15PM**

January 24, February 28, March 28, April 18, May 23

June 27, July 25, August 22, September 26, October 17

**ADVENT VESPERS: 11/29 AND 12/06 AT 7:15PM**

**YOUTH GROUP MASSES: 7:30PM**

**1/17/10, 3/14/10, 4/25/10**

**ADVENT PENANCE SERVICE HERE: DECEMBER 17, 2009**

**CHRISTMAS MASSES:**

**December 24, 2009:**

4PM Children's Mass (Midnight Mass Readings), No Proclamation, Short Homily  
Children's Choir

Overflow in Social Hall

7PM Mass: Contemporary Choir (Vigil Mass Readings),

Christmas Proclamation from Narthex

Overflow in Social Hall

10:30PM Mass: Traditional Choir, Midnight Mass Readings,

Christmas Proclamation from Narthex

**December 25, 2009: 10:30AM**

Altar Servers, Lectors, EMOHC's are encouraged to call and offer to serve

**JANUARY 1, 2010 – THE BLESSED VIRGIN MARY, MOTHER OF GOD**

Masses: 5:30PM Vigil Mass

10:30AM New Year's Day

**NEXT MEETING:** December 1, 2009

**PASTORAL MINISTRY MISSION – Jenifer Coffroth & Joan Barkley**

**Youth Ministry** – See Parishioner Input above.

**Pro-Life Ministry - Sue Hermansky**

Report of Pro-Life Ministry Meeting of November 19, 2009

Present: Elke and Don Hassenbein, Kathy Regalman, Sandy and Mario Paveglio, Mike Franconi, and Sue Hermansky

Spiritual Adoption Program: 50+ items donated to Susquehanna Valley Pregnancy Services through this program.

SVPS Weekend: from Amy Domencic, volunteer with SVPS: “ I feel like my info was well-received and I had many parishioners come and talk to me.” Nearly all the literature was taken, eight signed up to receive info and/or volunteer, donations totaled \$299.

Respect Life Rose: tabled until after the Christmas season

INSURRECTA NEXt: The Knights of Columbus, along with this ministry, are promoting a 14 episode DVD series presented by Randall Terry (founder of Operation Rescue) on the NEXt Generation of the Pro-Life Movement. Further information will be added to the January edition of the bulletin. All churches within the Deanery will be notified of this event.

Baby Bottle Program: Sandy will contact SVPS for information about its program. Distribution date: January 16<sup>th</sup> or 23<sup>rd</sup> weekend.

Educational flyers for January pro-life bulletin blitz: Inserts with pro-life messages will be included in bulletins during the weekends of January 16<sup>th</sup> and 23<sup>rd</sup>.

Updated Ministry designation: The Pro-Life Committee falls under the Pastoral Ministry Mission and not Social Concerns and Parish Outreach.

Representation at Pastoral Council Meeting: to define mission goals, future plans. Date TBA.

January March for Life, Washington, DC: Request from Fr. John to involve parish in this. A pro-life Mass will be celebrated on the eve of the march, January 21<sup>st</sup>. At that time our ministry will begin another spiritual adoption program and will distribute appropriate literature.

Corrected October minutes: Mary Jo Johnson was not listed as presented at the last meeting.

Discussed the possibility of combining with PHL group to do a demo on Cumberland Street January 22, anniversary of Roe v Wade.

Next Meeting; January 7, 2010 at 7:00 p.m. in the social hall.

Future meeting dates: February 19<sup>th</sup> and May 21<sup>st</sup>. All meetings will begin at 7:00 p.m.

## **FINANCE COUNCIL – Mike Battistelli**

### **PARISH FINANCE COUNCIL 10/31/2009 Budget**

	<b><u>YTD Income</u></b>	<b><u>YTD Budget</u></b>	<b><u>Variance</u></b>	<b><u>%</u></b>
Ordinary Income	\$165,201	\$175,100	(\$9,899)	-5.7%
Total Income	\$212,659	\$213,937	\$(2,251)	-1.0%

	<u>YTD Expenses</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>%</u>
Total Operating Exp	\$207,879	\$221,692	(\$13,813)	-6.2%
Total Expenses	\$245,206	\$256,692	(\$11,486)	-4.5%
Excess Income Expenses	(\$32,547)			
Savings Account Balances	\$263,920			
Cash Balance	\$145,064			
Total Cash Position	\$408,984			

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#### Income

- Lagging in ordinary income – offerings by 6.0%

#### Expenses

- Staff continue to do a good job of watching what they are spending

#### Finance Committee

- We are currently in need of a Finance Committee Chairperson.
- Finance Committee provided an update to the current financial position after each of the masses during the weekend of December 5 & 6
- The committee will be meeting in early February to discuss the budget and to see how we are doing at that time

#### Audit Committee

- The Parish staff have made some changes to the original recommendations of the audit committee and hence has the documentation of the new procedures and policies.

#### Property/Grounds

- The toilets in the restrooms have been rebuilt (6 toilets and 2 urinals)
- Jim Deavan has hooked up the light on the American Flag so that it is on from dusk to dawn
- Ken Batz has winterized the Pavilion
- Marty Pautz continues to computerize preventive maintenance items for the church
- Future projects include:
  - Installing an outlet near the bell tower for Christmas Decorations

## **SUGGESTION BOX:**

**Holy Water:** There is presently no holy water because of the guidelines sent down from the Harrisburg Diocese to prevent the spread of the novel H1N1 flu virus.

**Speakers:** The volume of the speakers is maintained at a specific level to ensure that the majority of the congregation can participate in the mass.

**Giving Tree:** The Giving Tree was very successful this year. Fourteen cards remained on the tree of the 600 that were placed there. The tree was only moved from the center of the lobby briefly during special events, i.e., the children's program. We can be thankful we have a very giving parish. Thank you again to all those who helped make someone's Christmas special.

**Envelopes:** The timing of the receiving of offering envelopes depends upon the company that does the printing. Another option could be the use of direct deposit where envelopes are not needed.

## **WRAP-UP:**

- Next Meeting Date – Thursday, January 28, 2010 @ 7:00 p.m.
- Agenda Deadline – Thursday, January 21, 2010
- Prayer Service Leader in January – Joan Barkley
- PPC Secretary in January - Christine DeFluri
- Closing Prayer was led by Father John
- The meeting adjourned at 9:00 p.m.