



125 South Spruce Street • Annville, PA 17003 • 717.867.1525
Email: P002StPaul@hbgdiocese.org • www.saintpaulsinannville.org

Parish Pastoral Council Meeting Minutes October 27, 2011

ROLL CALL

Marcus Plato (Chairperson), Kathy Sharetsky (Vice-Chairperson), Joan Barkley, Rita Pope, Dave Gaydos

EXCUSED

n/a

ABSENT

n/a

EX OFFICIO PRESENT

Rev. John J. Peck, O.S.B., Phil Domencic (Finance Committee)

STAFF IN ATTENDANCE

Jeanne Rittle

GUEST

Steve Hoover

RECORDER

Phil Domencic

PRAYER SERVICE

Fr. John

AGENDA

Agenda Items: Follow-up on Action Items; Finance Report; Mission Recap; Ministries Workshop;
Installation of Rita Pope as new PPC member; Suggestion Box Review

MEETING MINUTES

The Minutes for the September 22, 2011 meeting were approved without changes

ACTION ITEM FOLLOW-UP

- 1) Narthex ceiling: Father John is working with Joe Connor, parishioner, to examine options for the Narthex ceiling. This is the reason for the delay. Once a decision is made regarding the ceiling, then we will be able to get accurate bids. Bids obtained several years ago when this was a potential building item are outdated.
- 2) Greater Mission Development Services – Marcus Plato discussed and reviewed what GMDS is doing at Saint Joan of Arc. Tom Sonnie, GMDS owner, has worked with a number of other churches and utilized a similar format. It was discussed that while we may not need to contract with someone to provide such services, there is much that we need to do in terms of mission development. A strategic goal of parish council is to increase parishioner involvement and engage our parish missions/committees as part of that process. Accordingly, tentative plans are to have a parish mission/committee workshop in early February prior to lent.
- 3) PPC candidates: Fr. John introduced guest Steve Hoover. Rita to be installed as PPC member at meeting.

FINANCE REPORT (P. Domencic)

10/27/2011 Finance Report

	<u>YTD Income</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>%</u>
Ordinary Income	\$120,834	\$141,456	(\$20,622)	-14.5%
Total Income	\$168,396	\$188,150	(\$19,754)	-10.5%
	<u>YTD Expenses</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>%</u>
Total Operating Expenses	\$158,835	\$181,732	(\$22,897)	-12.6%
Total Expenses	\$173,895	\$191,732	(\$17,837)	-9.3%
Excess Income Expenses	(\$5,499)			
Savings Account Balances	\$452,454			

Cash Balance	\$57,285
Total Cash Position	\$509,739

- Current Ordinary Income is below budget \$19,842
- Donations for the Tent Revival reduced expenses significantly below the budgeted amount
- Taxes are \$1,765 lower than projections
- Salary and benefits are lower than current YTD budget by \$8,500 due to payroll cycles
- These factors contributed to decrease the net shortfall to \$5,499 – despite income shortfall.
- The finance committee will provide an update to the parish after masses on Nov. 19 and 20th

BUILDING & GROUNDS

Surface sealing and repainting of parking lot is complete.

MISSION...how to keep the momentum going

Jeanne Rittle offered to check on recordings from Deacon Poyo's talk at Saint Pauls during the tent revival so that these could be made available for parishioners. There was also talk about how to keep the spirit of the mission alive. Ideas such as reminders – a wheelbarrow, chains, the colored water...were suggested as possible items to put on display to keep the Deacon Poyo's wonderful message in our hearts.

Father John shared information about a stewardship program that focuses on forming and facilitating groups for Gospel reflection for those in Parish leadership positions, and for men and women of the Parish. This program was created by a parishioner at a Parish in Elizabethtown. Part of this stewardship program also includes a rack of resources, books, and cd's that are made available to parishioners. Rita Pope volunteered to monitor these resources and keep them up to date. These items come with minimal financial cost, but appear to be wonderful resources for engaging our parish community in developing their Faith.

Information from Smedly consulting was also shared and discussed. Marcus indicated that he will check and see what services they or the Diocese have available to offer.

SUGGESTION BOX

From Sept 2011

- Complaint about the blacktop.
- Complaint regarding the heat in church last Sunday.
- Why advertise – this is ridiculous. When do Catholic Churches need to advertise?
 - The purpose of the Mission Tent Revival was to open our doors to the community and invite those who want to learn about our Faith, those who have fallen away from the church, and fulfill our mission of evangelization. Therefore, we felt the need to advertise to realize the full potential of this opportunity.
- Isn't starting late a sin? Start on Time.
 - Certainly every effort is made to begin Mass on-time. Extenuating circumstances sometimes make this impossible to do. Thank you for your patience and being there when Mass begins and staying through to the conclusion of our celebration.
- Why are the tiles not replaced in the Narthex yet?
 - Various options are being considered on how best to design this overhead space aesthetically, acoustically, and financially prudent to have the best impact as people enter the church. As option plans are formulated and costed they will be shared. Construction would be scheduled during a slow period of time at the church, likely when Religious Education classes are out of session.
- Note regarding the tent revival...recognized Kathy Sharetzky and Lisa Alexander for their extraordinary efforts; the individual was very delighted at the success of the mission and the message from Deacon and was grateful to Saint Paul's PPC and Father John and the parishioners who made this happen!
 - Thank you and God Bless!!!

NEW PPC MEMBER INSTALLATION

Rita Pope was installed as the newest member to the Parish Pastoral Council for a 3 year term.

Thank you Rita for your willingness to serve our church community, and sharing your time and talent!

FUTURE DISCUSSION ITEMS

- PPC to co-ordinate Memorial Day float activity in Annville Parade (Mike suggestion). Would be great to have someone in our Parish take leadership on this endeavor.

*** MISSION REPORTS ***

PRO-LIFE MINISTRY

(Nov 10, 2011)

Old Business:

- Oct. 14th: Defend Life/Eric Schiedler Presentation. 76 people were in attendance. \$400 was presented to the Defend Life organization.
- Oct. 8th: Pro-Life Mass and Demonstration at Hillcrest Abortion Clinic. Several members attended this event of approximately 100 participants together with Bishop McFadden. Bishop McFadden equated today's abortion carnage to the Holocaust and local clinics as 'Auschwitz'.
- Respect Life Month Baby Collection: 115 items were donated to Morning Star Pregnancy Center and Lourdes House.

New Business:

- **National Night of Prayer for Life December 8th:** Planned for a 2 hours 45 minutes event. Mass begins at 7:00PM with Liturgy at 8:15PM. The night will end with Benediction. Plans are being finalized.
- **Holy Hour and Christmas Dinner Celebration, December 28th:** It was decided to again have a holy hour in the church beginning at 5:00 p.m., followed by dinner at 6:00 p.m. at the Batdorf in Annville.
- **Presentation of movie "180":** Fr. informed Don that he would like to show the film to the entire Parish. Julie Schuyler, Lebanon Catholic High School Religion teacher told our group that all of her students had been shown the film with positive results. A copy of the 180 movie has been provided to Father Schenck and Bishop McFadden. Fr. John chose to show the movie during Mass, right after the closing hymn. Sue Hermansky suggested film be shown weekend before the March for Life in Washington on Monday, January 23rd. Fr. indicated he would like to conduct a discussion after each showing. Fr. was given an additional 180 briefing DVD to prepare for his discussion. He asked that the Pro-Life Ministry invite Fr. Schenck to attend plus keep him advised on this event. Fr. John was also asked if he thought the film could be shown to students at LVC and he indicated he would propose the idea to his LVC contacts.
- **Right to Life Demonstration in Lebanon, Monday January 23, 2012 from 12 noon to 1:00 pm.** Sandy will be project leader and check into obtaining a Lebanon city permit.
- **Family Movie Night, winter of 2012...** tabled until the next meeting

Treasurer: We now have funds totaling \$232.05. Previously in our account there was a grand total of \$67.05. Sales of the Eric Scheidler CDs, produced by Mario Paveglio, netted \$160.00. Don indicated Fr. John's willingness to conduct a Pro-Life Ministry 2nd collection on January 21st and January 22nd, after each Mass. It was decided that we need a Treasurer and Sue Hermansky volunteered. It was also agreed that any past expenses by members would not be reimbursed but any approved charges, going forward, would.

Next Meeting: Thursday, December 15th, 6:30 PM. Please note the change in time

LITURGY COMMITTEE MEETING

(September 6, 2011)

Old Business:

- **Altar Server Training**
Ray Mailet reported that 6 new altar servers have been trained and are now serving. A slight change was made for all altar servers: the entrance procession begins when the second verse of the opening hymn begins, not immediately when the congregation starts singing as was previously done.
- **The New Translation of the Holy Mass**

Ray Maillet reported that all talks have been prepared and will be given after communion beginning the weekend of October 1-2, 2011. Also, limited copies will be available for any member of the congregation to take with them after masses.

New Business:

- **Tenth Anniversary of 9/11/2001**

The parish will observe Patriot's Day by following the directives of the Diocese of Harrisburg, using the Mass for Peace and Justice with the celebrant wearing white vestments. The readings will be for the 24th Sunday in Ordinary Time.

- **October 4, 2011 – Feast of Saint Francis of Assisi**

Deacon Tony will bless animals after the 6:15 PM Communion Service

- **November 1, 2011 – Solemnity of All Saints**

The Vigil Mass will be held at 5:30 PM, Monday, October 31 with 9 AM and 7 PM Masses on the holyday itself.

- **November 2, 2011 – All Souls Day**

Masses at 9 AM and 7:15 PM. All Souls Day liturgy at the 7:15 PM Mass commemorating the deaths of parishioners and relatives who have died this past year.

- **Sunday, November 13, 2011 – Annual Eucharistic Devotions**

Eucharistic Devotions will be held for one day only because of having the parish mission in 2011. Adoration of the Blessed Sacrament begins after the 10:30 AM Mass with a 7:15 PM closing liturgy and Benediction.

- **2012 Annual Eucharistic Devotions:** October 7, 8, 9, 2012

Next Liturgy Meeting: TUESDAY, OCTOBER 18, 2011 AT 7:00 PM

Elizabeth Ministry
(October 24, 2011)

There were 6 members in attendance at our October 24 meeting.

For the month of October, the Elizabeth Ministry served 4 people (a total of 9 meals). 2 were families with new babies, one was a victim of flooding, and one was a family with a child with Leukemia.

We will be running a "blurb" in the bulletin about the Elizabeth Ministry and what we are all about to remind the women of our parish what we do and to invite them to our next meeting. Once the blurb is approved, we will try to have it run in the bulletin on November 13, 20 and 27.

We purchased a mass intention for Raymond Centini, bringing our Treasury to \$59.32. We will also be purchasing gift bags and cards to use for presenting our embroidered burp cloths to new mothers.

Our next meeting is Monday, November 28

PPC MEMBERS NEEDED

- Members are needed to serve on Parish Pastoral Council, as we are understaffed to sufficiently support the various ministries and committees of the parish to fulfill the church mission and strategies.
- PPC is in need of a Secretary to record meeting minutes and collate the various mission reports. Must be proficient in MS Word, MS Excel, and have e-mailing capability/skills.

CLOSING PRAYER

Father John

MEETING ADJOURNED AT 8:55 PM

NEXT PARISH COUNCIL MEETING

- Next Meeting Date – Monday December 5, 2011, 7PM
- Agenda Input Deadline – Monday November 28, 2011
- Prayer Service Leader in December - Phil Domencic
- PPC Secretary in December – Kathy Sharetsky