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Parish Pastoral Council Meeting Minutes December 5th, 2011

ROLL CALL

Marcus Plato (Chairperson), Kathy Sharetsky (Vice-Chairperson), Rita Pope, Steave Hoover

EXCUSED

Phil Domencic

ABSENT

Joan Barkley, Dave Gaydos,

EX OFFICIO PRESENT

Rev. John J. Peck, O.S.B.,

STAFF IN ATTENDANCE

Jeanne Rittle

GUEST

n/a

RECORDER

Kathy Sharetzsky

PRAYER SERVICE

Fr. John

AGENDA

Agenda Items: Installation of Steave Hoover as new PPC member; Action Items Status; Finance Report; Mission Area Oversight Assignments; Youth Ministry Ideas; Ministries/PPC Workshop; Suggestion Box Review

MEETING MINUTES

The Minutes for the October 27, 2011 meeting were approved without changes

NEW PPC MEMBER INSTALLATION

Steave Hoover was installed as the newest member to the Parish Pastoral Council for a 3 year term. Thank you Steave for your willingness to serve our church community, and sharing your time and talent!

ACTION ITEM FOLLOW-UP

- 1) Narthex ceiling: Father John is planning another meeting with Joe Connor to talk over ceiling options.
- 2) Stewardship Committee: Installing the Mission of Faith Resource Center in the Narthex in January. The theme behind the resource center is 'Planting the Seed.' Materials are free to parishioners, but recommended donations are accepted in a box located in the bookcase. Working to establish Stewardship of Leadership and Gospel Reflection groups. Establishing resources, groups, and events to increase parishioner involvement.

FINANCE REPORT (Phil Domencic)

Finance report presented to parishioners at December 11th weekend Masses:

2010 – 2011 Actual

<u>INCOME</u>	Actual	Percentage	Budgeted	Variance
Ordinary Income	\$566,217	81.6%	\$571,000	0.8%
General Fund Raising	\$49,300	7.1%	\$37,508	31.4%
Extraordinary Income	\$78,176	11.3%	\$25,700	204%
Non-Operating Income	\$0	0%	\$0	0%
TOTAL INCOME	\$693,693	100%	\$634,208	9.4%
 <u>EXPENSES</u>				
Salaries	\$218,403	31.8%	\$223,852	-2.4%
Employee Benefits	\$63,063	9.2%	\$70,007	-9.9%
Purchased Services	\$80,293	11.7%	\$84,500	-5.0%
Travel	\$1,516	0.2%	\$2,500	-39.4%
Conferences/Dues	\$1,427	0.2%	\$3,800	-62.4%
Supplies	\$36,436	5.3%	\$44,300	-17.8%
Assessments	\$176,632	25.7%	\$181,199	-2.5%
Other Expenses	\$20,473	3.0%	\$24,000	-14.7%
Non-Operating Expenses	\$3,681	0.5%	\$0	
Deposit to Savings	\$85,317	12.4%	\$0	
<hr/> (Bequest, CCW, Bazaar, St. Vincent de Paul)				
TOTAL EXPENSES	\$687,241	100%	\$634,208	-8.3%

MISSION OVERSIGHT ASSIGNMENTS

- Ecumenism & Interfaith Concerns** (David Gaydos)
- Education** (Rita Pope)
- Evangelization** (Steve Hoover)
- Pastoral Ministry** (Joan Barkley)
- Social Concerns & Outreach** (David Gaydos)
- Liturgy** (Jeanne Rittle)

YOUTH MINISTRIES IDEAS

Rita Pope is interested in starting a Youth Ministry. Rita has many years of experience. Rita led a Youth group for 15 years at her previous church. This is a mission that will need support and volunteers in the parish to make it succeed.

MINISTRIES/PPC WORKSHOP DISCUSSION

Marcus proposed objectives for the workshop:

- Introduce council members and ministry/committee heads; improve lines of communication
- Recognize and thank mission/committee members for their work
- Insure ministries/committees are aligned with Parish Vision/Mission and Strategic Plan
- Identify ways to improve parish participation in Mission/Committee groups; increase parish evangelization mission

SUGGESTION BOX

No suggestions submitted.

***** MISSION REPORTS *****

PRO-LIFE MINISTRY (DEC.13 2011)

- **National Night of Prayer for Life December 8th:** Mass began at 7:00PM with Liturgy at 8:15PM. The 22nd annual National Night of Prayer was a beautiful evening of pray, hymns, liturgy, reflection and recitation of the Rosary. Participating in service: Father John, Mary Beazley, Knight of Columbus, Legions of Mary, Elizabeth Ministry, Parish Pastoral Council and the Pro Life Ministry.
- **Presentation of movie '180':** Scheduled for January 21 and 22 after all weekend Masses. Father John to lead discussions after the movie showing. DVD will be available after Mass.
- **Right to Life Demonstration:** Monday, January 23, from noon – 1:00 p.m. Participants should meet at 8th and Cumberland Streets around 11:30 am to hold signs and distribute literature.

ELIZABETH MINISTRY (NOV. 26, 2011)

There were 4 members in attendance at our November 26th meeting.

For the month of November, the Elizabeth Ministry served 2 families.
No meeting in December.

Our next meeting is Monday, January 30th

PPC MEMBERS NEEDED

- Members are needed to serve on Parish Pastoral Council, as we are understaffed to sufficiently support the various ministries and committees of the parish to fulfill the church mission and strategies.
- PPC is in need of a Secretary to record meeting minutes and collate the various mission reports. Must be proficient in MS Word, MS Excel, and have e-mailing capability/skills.

CLOSING PRAYER

Father John

MEETING ADJOURNED AT 8:55 PM

NEXT PARISH COUNCIL MEETING

- Next Meeting Date – Thursday, January 26, 2012 at 7PM
- Agenda Input Deadline – Thursday January 19, 2012
- Prayer Service Leader in January - Kathy Sharetzsky
- PPC Secretary in January – Dave Gaydos